

## Teacher-Managed vs. Office Managed Discipline Reference Chart

| Examples of Teacher-Managed Behavior (Minor Referrals)  | Examples of Office-Managed Behavior (Major Referrals)   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Inappropriate language</li> <li>2. Preparedness</li> <li>3. Put downs (of a minor nature)</li> <li>4. Throwing objects (NOT with an intent to harm)</li> <li>5. Refusing to do work (non-compliance/insubordination)</li> <li>6. Minor dishonesty</li> <li>7. Tone/attitude</li> <li>8. Cheating</li> <li>9. Minor disruptions to class</li> <li>10. Dress code (unless repeated violations)</li> <li>11. Misuse of electronic devices</li> </ol> | <ol style="list-style-type: none"> <li>1. Chronic infractions</li> <li>2. Weapons/explosives/fireworks</li> <li>3. Fighting</li> <li>4. Aggressive physical contact</li> <li>5. Threats</li> <li>6. Harassment/bullying</li> <li>7. Truancy</li> <li>8. Alcohol/drugs</li> <li>9. Vandalism/damage to school or private property</li> <li>10. Leaving school grounds without permission</li> <li>11. Sexually inappropriate conduct</li> <li>12. Theft/forgery</li> <li>13. Chronic misuse or electronic messaging on electronic devices</li> </ol> |

**Rule of thumb - 3 teacher-managed (minor) incidents within a 4 week period = an office-managed (major) behavior**